

AGREEMENT ON THE PROTECTION OF PERSONAL DATA OF USERS

This Agreement on the protection of personal data of Users of the Site (hereinafter referred to as the Agreement) is developed in accordance with the Law of the Republic of Kazakhstan dated May 21, 2013 No. 94-V "On Personal Data and their Protection" and other regulatory legal acts of the Republic of Kazakhstan (hereinafter collectively referred to as the Law) and regulates the Collection and Processing of the private company Bureau for Continuing Professional Development Ltd., represented by Chief Executive Officer of Obry Elmira Shakirovna, acting on the basis of the Charter and the decision of the sole shareholder No. 48 of October 27, 2020 (hereinafter referred to as the Company) of the Personal Data of Users of the Site.

1. Concepts and terms

For the purposes of the Agreement, words and expressions written with capital letters and not specified in the Agreement have the meaning and / or definition regulated by Law.

1.1. **Website** - an Internet resource <http://www.uof.kz>, i.e. information (in text, graphics, audio-visual or other form) placed on a hardware and software complex that has a unique network address and / or domain name and operates on the Internet;

1.2. **User** – A Personal Data Subject who has provided the Company with his / her Personal Data upon its request.

1.3. **Parties** – the parties to the Agreement are jointly the Company and the User.

1.4. **Personal data** – the following information related to the User, as well as changes and (or) additions occurring in them in the future, recorded on electronic, paper and (or) other material media, including, but not limited to:

1.4.1. last name, first name, patronymic (if any);

1.4.2. IIN;

1.4.3. date of birth;

1.4.4. place of work and position;

1.4.5. postal address (address of residence, address of registration (registration), home, work, cell phone numbers, email address).

1.5. **Processing of Personal Data** – the Company's actions to collect, systematize, accumulate, clarify (update, change), use, distribute (including transfer), depersonalize, block, destroy, and permanently store Personal Data.

2. Subject of the Agreement

2.1. Users provide the Company, as the operator of Personal Data, with their Personal Data and full and unconditional consent, made by their own will, to the Processing of Personal Data by the Company in electronic form and / or on paper for the purposes specified in this Agreement.

2.2. The date of issue of the written consent to the Processing of the User's personal data is the date of familiarization with this Agreement, which is expressed by clicking the "Register" or "Buy" button on the "Marketplace" or "Subscription" page. The consent specified in this clause is valid indefinitely and may be revoked by the User by written notification sent to the Company by registered mail. The User's consent to the processing of personal data is considered revoked after 10 days from the date of receipt by the Company of such written notification from the User.

- 2.3. The processing of the User's Personal Data is carried out by the Company for the following purposes, including, but not limited to:
- 2.3.1. to conduct research aimed at improving the quality of services provided by the Site;
 - 2.3.2. to conduct marketing programs, statistical research, verification, research and analysis of the data obtained, allowing to maintain, improve and develop new types of services provided on the Site;
 - 2.3.3. to promote the services provided on the Site, including by sending advertising to the User (including personalized (targeted), by making direct contacts with the User through various means of communication, including, but not limited to: mailing list, e-mail, telephone and / or fax communication, Internet, etc.).
- 2.4. The Company undertakes to take the necessary measures to protect the User's Personal Data, ensuring that:
- 2.4.1. prevention of unauthorized access to the User's Personal Data;
 - 2.4.2. timely detection of unauthorized access to the User's Personal Data, if such unauthorized access could not be prevented;
 - 2.4.3. minimizing the adverse consequences of unauthorized access to the User's Personal Data.
- 2.5. The Company's obligations to protect Personal Data arise from the moment of receipt of the User's Personal Data and are valid until their destruction or depersonalization.
- 2.6. The User's consent to the processing of Personal Data, regulated by this section, may be revoked at any time by the User by sending the Company a written application in a period of at least 10 (ten) calendar days prior to the date of revocation of this consent. At the same time, the User can not withdraw consent to the Collection, Processing and cross-border transfer (if necessary) Personal data in cases where this review would be contrary to the law, or if the User has not fulfilled his obligations to the Company.

3. Other terms and conditions

- 3.1. The Agreement enters into force from the moment provided for in paragraph 2.2. of this Agreement, and is valid until the Parties fully fulfill their obligations.
- 3.2. If, for any reason, one or more provisions of the Agreement are declared invalid or unenforceable, this does not affect the validity or applicability of the remaining provisions.